



*Vision: Cultivating personal, neighborhood, and environmental well-being through a welcoming garden community*

## **Application and Garden Plot Contract - 2021**

Name:

Email:

Phone:

Address:

*\*Contact information will not be used for activities other than those related to the Fulton Place Community Garden and its functions.*

Are you a returning gardener? YES or NO

Are you applying for an accessibility plot? YES or NO

If yes, provide a brief description of need:

### **Fulton Place Community Garden Waiver:**

I understand that neither the garden group, the land owner, nor the City is responsible for my actions. I understand I am accessing the garden at my own risk. I therefore agree to hold harmless Fulton Place Community Garden, the Synod of the Diocese of Edmonton, St. Augustine's Anglican Church, and the City of Edmonton for any liability, damage, loss, or claim that occurs in connection with my use of the garden. I have read the document below and agree to its terms and conditions.

**Gardener Signature (type your name):**

**Date:**

**\$20 voluntary fees paid?** YES or NO

**NOTE: Blue text indicates changes to our contract because of the COVID pandemic.**

# Sunshine Garden Plot Contract - 2021

## Intention

1. I will participate in the Fulton Place Community Garden following the spirit of the garden vision:  
*Cultivating personal, neighborhood, and environmental well-being through a welcoming garden community*

## Administration

2. I understand my contact information shall only be used for the functions of the Community Garden and agree it may be shared among the garden membership.
3. I shall attend the virtual April AGM, unless the Garden Committee has excused my attendance. Plots shall be assigned at this meeting. Note that the AGM will be recorded so it can be viewed at any time afterwards.
4. Membership dues for the 2021 gardening season are voluntary. I understand the Community Garden must comply with all current and future Public Health Orders and City direction. I acknowledge the Garden Committee may need to revoke this Garden Plot Contract or make unilateral changes in order to comply with these Public Health Orders, without prior notice to me.

## Plot assignment

5. I agree that garden plots will be assigned as follows:
  - a. Plot members from the previous year (in good standing) shall have priority for the selection of available plots.
    - i. These members may opt out of the 2021 garden season (“Opted Out Members”), and their priority selection for available plots will be applied to the 2022 garden season.
  - b. Excess plots shall be assigned on a first-come-first-serve basis.
    - i. If I am a new garden member assigned an excess plot, I agree the Opted Out Members have priority selection over me for the 2022 garden season.
  - c. Plots are non-transferable.
  - d. One plot shall be assigned per household, unless there is no waiting list.
  - e. Plot rental is for one garden season, beginning at the April Garden Committee meeting and ending on October 15.
  - f. The plots that are 28” high are considered “accessibility plots.” Preference for these plots shall be given to members with mobility challenges, special needs, or seniors. Members requesting an accessibility plot shall indicate so on this application form.
  - g. At the October Garden Committee meeting, members can choose to submit a request to either keep their existing plot or to get a different plot for the following season.

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## Pandemic Responsibilities & Garden Access Plan during COVID

6. Given the pandemic, I acknowledge I have additional responsibilities this gardening year. Further, I understand that complying with future [Alberta Health Services' Public Health Orders](#) may require the Garden Committee to change or alter my responsibilities, without prior notice to me. The Garden Committee will advise of these changes in writing, which I agree may take immediate effect.
7. I will comply with the City of Edmonton signage at the garden that outlines key safety requirements.
8. I acknowledge that [COVID-19 public health orders are enforceable by law](#) and violators may be subjected to fines.
  - a. If I see someone violating the public health order, I will report them to the Garden Committee because violations at our garden may result in the garden being shut down.
9. Given Public Health Orders may limit outdoor gatherings:
  - a. If I arrive at the garden and there are more than the allowed number of people, I will abstain from entering the garden until enough people leave to respect the limit.
  - b. I will maintain a minimum of 2 metres of distance between myself and others while attending the Community Garden.
  - c. The time I spend at the garden is for the purpose of gardening only.
10. I will use sanitization and distancing processes to prevent the spread of COVID at the garden
  - a. I will wash and sanitize my hands before entering and after leaving the garden site.
  - b. I will sanitize all tools after use before replacing them in the shed.
  - c. Only one person will be allowed in the shed at one time.
  - d. I will sanitize the nozzle and touch points of the watering system using the sanitization supplies provided.
  - e. I will remove my own waste/trash from the garden and will dispose of it at home.
  - f. I will not bring any animals to the garden except leashed service animals on site, and service animals will not be in direct contact with edibles or any other gardeners.
11. I shall not attend the Community Garden if:
  - a. I have been diagnosed with COVID-19, or are waiting to hear the results of a lab test for COVID-19
  - b. I have symptoms of COVID-19, unrelated to a pre-existing illness or health condition
  - c. I have been in contact with a suspected, probable or confirmed case of COVID-19
  - d. I have been told by public health that I may have been exposed to COVID-19
  - e. I have returned from travel outside Canada in the last 14 days

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12. If any of the circumstances listed in item 11 apply, I shall not attend the Community Garden until the expiry of all isolation and/or quarantine periods and until I comply with any and all other requirements issued by the Chief Medical Officer of Health.

### Additional Responsibilities

13. In order to remain a member in good standing, and unless directed otherwise by the Garden Committee:
  - a. I shall plant my plot by June 1 unless otherwise directed by the Garden Committee and clean the plot by October 15.
  - b. I shall keep my plot planted, tidy and weeded throughout the garden season.
  - c. I shall plant my plot according to the Fulton Place Community Garden "Planting Guidelines," detailed at the end of this agreement. I understand that invasive plants or plants that can not be easily removed at the end of the season shall not be planted in individual plots.
  - d. I shall not plant my garden, or place gardening structures such as trellis or tomato cages, in such a way that would shade any other plot. I shall remove all individual plot structures at the end of the garden season.
  - e. I shall not use non-organic fertilizers, fungicides, pesticides and herbicides in the garden.
  - f. I shall dispose of garden waste in a timely fashion according to the Fulton Place Community Garden "Compost Guidelines," detailed at the end of this agreement.
  - g. I shall dispose of non-compostable waste in the provided bins.
  - h. I shall follow the Fulton Place Community Garden "Watering Guidelines," detailed at this end of this agreement.
  - i. I understand that planting and installation of any garden structures in communal plots shall follow the direction of the Garden Committee.
  - j. I shall contribute to the maintenance, watering and weeding of communal plots.
  - k. I shall contribute 6 hours of volunteer time towards the garden, achieving at least 3 hours of volunteer time by July 31. The Garden Committee will provide guidance on these volunteer duties.
  - l. I shall keep the area surrounding my individual plot (i.e. communal pathways) maintained and weed-free.

### Other

14. I may harvest produce from communal plots or areas, with consideration of other members. The communal plots or areas will be marked clearly.
15. I am encouraged to report vandalism to the Garden Committee.
16. I understand fall bulb planting will be granted at the discretion of the Garden Committee.

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## Non-compliance

17. I shall communicate with the Garden Committee any challenges or inability to fulfill the terms of this contract in a timely manner such that assistance can be provided and the situation rectified.
18. If I do not comply with the terms of this contract, I shall receive a written (email) notice and have 3 weeks to rectify the situation. If I do not rectify the situation within 3 weeks, I agree my plot may be reassigned and my annual dues forfeited at the discretion of the Garden Committee. Should the lack of compliance relate to the violation of a public health order, I shall forfeit my plot immediately.
19. Notwithstanding paragraph 19, a failure to comply with my pandemic responsibilities may result in an immediate termination of this Garden Plot Contract.

## Compost Guidelines

20. I agree that I will follow the Compost Guidelines:
  - a. I will only add vegetation to the compost (no meats, compostable plates, or oils).
  - b. I will not add any weeds, diseased plants, rocks, or any non-organic material (e.g., plastic) in the compost.
  - c. I will bury all wet greens underneath the top layer of the compost by at least 2"/5 cm.
  - d. If I bring kitchen scraps to put in the compost, I will ensure they are chopped into small pieces, dug into the compost, and buried by at least 2"/5 cm.
  - e. I will add a scoop of browns each time I add greens.
  - f. If the compost seems dry when I turn/fluff it, I will add some water.
  - g. I will contact the Garden Committee if the compost has a bad smell.

## Water Guidelines

21. I agree that I will follow the Water Guidelines:
  - a. I will follow the sanitation process for the water nozzle as dictated by the Garden Committee
  - b. I will bring my own watering can.
  - c. I will use rainwater before using Church water as Church water must be paid for at an at-cost basis.
  - d. Only the Water Coordinator will fill the Church water tank.
  - e. I will notify the Water Coordinator if rainwater tanks are low or empty.

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## Planting Guidelines

22. I agree to follow the Planting Guidelines because individual garden plots are for garden vegetables, herbs and flowers that will be used by the Garden Plot member within one growing season.
- Aggressively self-seeding plants (*such as dill, coriander and poppies*) should be dead-headed prior to the seeds ripening.
  - Perennials (such as strawberries, chives and mint) must be planted only in the common areas and with the prior approval of the Garden Committee.
  - Very tall plants (such as pole beans, corn and sunflowers) should be planted only where other garden plots are not shaded, or in the common area and with the prior approval of the Garden Committee.
  - Noxious, invasive and/or illegal plants are not allowed.

