

Fulton Place Community Garden Meeting

(Sunshine Garden)

Minutes for October 16, 2014

Sherry called the meeting to order at 7:00 p.m. Twelve people were in attendance.

**Jocelyn moved to approve the Sept. 19, 2014 minutes. Chantelle seconded. Minutes were approved.**

1. Update on progress:
  - a. Grants! – (Jocelyn, Sherry)
    - i. The Age Innovation grant for \$5000.00 was approved. Records of how many seniors participated in the planning and in the continuing life of the garden must be kept as part of the grant requirements.
    - ii. The SFE grant of \$5000.00 has been applied for, however trying to qualify for the entire \$7500.00 will be explored.
    - iii. The Empowering Communities grant of \$500.00 has been approved.
    - iv. Jocelyn suggested soliciting personal donations from private companies would be an alternative form of fund raising. Donors could be recognized in some fashion – plaques, named beds, publicity.
  - b. License of Occupation & Partners in Parks Agreement- (Nicole)
    - i. John has given assurances that this will be signed Monday October 20, 2014. Nicole is working with the City legal department to clarify our committee members' responsibilities and indemnity.
  - c. Bank Account – (Chantelle)
    - i. The Capilano branch of Servus Credit Union has offered the Sunshine Garden committee a free account with 67 transactions per month.
  - d. Community Partner Letters – (Sherry)
    - i. Sherry circulated the five letters.
  - e. Building Committee –
    - i. The task of this committee is to develop a strategy, plan and organize the physical Sunshine Garden.
    - ii. Kristen, Clayton and Sherry composed this committee. Chantelle, Jocelyn and Jessica added their names to the roster.
2. Group Discussion:
  - a. Build Plan
    - i. Sign – The church is asking that the sign be smaller than originally proposed. As soon as agreement is reached on the size and positioning, construction will begin.
    - ii. Shed – The attendees were asked whether to go with a package or custom design. **The consensus was for a design to be created that will match our requirements.** It will be approximately 12' x 4' and will be positioned along with 2 or 3 water cubes on the back wall or the St. Augustine's Church. The amount

of \$1500 has been budgeted. Linda, Jessica & Stewart, Barbara, Bonnie & Brian, Niccole, Carrie, Kristen and Clayton will build the shed.

- iii. Garden box materials – Cedar vs Douglas Fir – **The consensus was to proceed with using cedar for the boxes.**
  - b. Work Plan Review
    - i. Discussion revolved around forming a contingency plan in the event that our funding drive did not raise sufficient funds. **Consensus was that fewer boxes could be built initially and that the shed be given priority.**
    - ii. Caution was advised regarding accepting merchandise that might be stipulated as being covered by a grant.
    - iii. **The garden work plan as distributed by Sherry and discussed online was given rousing approval by those in attendance.**
  - c. Next Meeting – November 20<sup>th</sup>, 2014 at 7:00 p.m. at Fargos.
3. Meeting adjourned at 8:30 p.m.